



To assist us in providing you with the most effective and efficient service; you will need to bring some specific documents to your appointment. Please check off each required item below to insure that you have all required documents with you.

Forms Checklist:

<input type="checkbox"/>	Complete Intake Form as thoroughly as possible.
<input type="checkbox"/>	Read and sign the enclosed Authorization to Release Information
<input type="checkbox"/>	Read and sign the enclosed Authorization to Share Personal Information with the 4-Sight Counseling office
<i>If you have questions about the Intake Form or releases please complete as much as possible and we will finish them during the appointment</i>	

Document Checklist:

<input type="checkbox"/>	Three most recent check stubs for all jobs.
<input type="checkbox"/>	Documentation of other income, if any (child support, disability, retirement, etc.)
<input type="checkbox"/>	Latest bills: homeowners association, gas, electric, water, garbage, phone, cell phone, internet cable TV, car loan (s), credit cards, student loan, other loans or bills.
<i>Information about your mortgage will help me understand the status of your mortgage and what options are available to you, so please bring the following:</i>	
<input type="checkbox"/>	Most recent statement from your lender(s). If you also received a letter about missing payments please bring that too.
<input type="checkbox"/>	Most recent letter from the attorney for your lender, if you have received one
<input type="checkbox"/>	Documents you received at closing i.e., Truth in Lending Disclosure, HUD 1 Settlement Statement, Mortgage note and riders to the Note. I am very familiar with these documents so if you bring the packet of documents you received when you took out your mortgage loan(s) I can find the documents I need

Our first appointment will last an hour and a half. Please arrive on time. If you cannot arrive at the scheduled time please contact our office. You can reach the office at (573.334.7995) or (Email [4sight@prodigy.net]).